



## ROOM HIRE RATES 2024 - MONDAY & FRIDAY

ROOMS FOR HIRE	COMMERCIAL RATE Day Session 9am to 5pm	COMMERCIAL RATE Evening Session 6pm to 10pm
<b>The Burdett Suite</b> <i>incl. The Orangery, Courtyard, private registration area, a green room and cloakroom</i>	£6,000	£4,500
<b>The Orangery</b>	-	£2,500
<b>The Green House</b>	-	£1,400
<b>The Edwards Room</b>	£1,500	£1,500
<b>The Garden Room</b>	£1,200	£1,200
<b>The Maxwell Room</b>	£1,400	£1,200
<b>The Treasurer's Room</b>	£950	£950
<b>The President's Room</b>	£1,050	£1,050
<b>The President's Suite</b> <i>incl. President's &amp; Treasurers Rooms</i>	£1,200	£1,200
<b>No.11 Cavendish Package</b> <i>Entrance via Cavendish Sq doors, Garden Room &amp; Orangery</i>	-	£3,600
<b>The Chris Ham Room</b>	£750	£750
<b>The Maynard Theatre</b>	£2,000	£2,000
<b>Maynard Room 1</b>	£500	£500
<b>Maynard Room 2</b>	£500	£500
<b>Maynard Room 3</b>	£500	£500
<b>The Marlborough Theatre</b>	£1,700	£1,700
<b>Marlborough Room 1</b>	£600	£600
<b>Marlborough Room 2</b>	£600	£600
<b>Marlborough Room 3</b>	£850	£850
<b>Marlborough Room 4</b>	£500	£500



## DAY DELEGATE RATE £99 PP +VAT

8am-5pm

*incl. Room hire, three servings of a selection of JING Teas, Extract Coffee & biscuits, Still & Sparkling water throughout the day & seasonal standing 2-course fork buffet lunch.*

## ROOM

Burdett Suite  
Maynard Theatre  
Marlborough Theatre  
Edwards Room

## Min. No's

160 Delegates  
60 Delegates  
45 Delegates  
45 Delegates

## CATERING REQUIREMENTS & MINIMUM NUMBERS

### BURDETT SUITE

- Mon-Fri Minimum catering spend £3,700 +VAT (Day Session)
- Weekend Minimum catering spend £3,500 +VAT
- Minimum numbers of 120 apply Theatre Style or 120 Cabaret Style

### MAYNARD THEATRE

- Minimum catering spend £2,500 +VAT (Mon-Fri)
- Minimum catering numbers of 50 guests (Mon-Fri)

### THE ORANGERY

- Minimum catering numbers of 80 guests (evening session)
- Minimum catering spend £3,500 +VAT (evening session)

### THE MARLBOROUGH THEATRE & EDWARDS ROOMS

- Minimum catering numbers of 30 guests (ANY session)
- Minimum catering spend £1,500 +VAT (ANY session)

## OTHER CHARGES

- Additional hours/early opening before 8.00am charged at £300 per hour
- Additional hours/late finish after 10.00pm charged at £300 per hour
- Minimum Weekend Room Hire charge £5,000 8-hour session
- Minimum Weekend Room Hire charge £5,600 10-hour session
- Minimum Weekend catering spend requirement £3, 500 +VAT
- We are licensed until midnight
- No. 11 Cavendish Square is under exclusive contract with our caterer's Searcy's, Dry Hire is therefore not available

Room hire rates are exempt from VAT. The right to alter this tariff without notice is reserved.

No.11 Cavendish Square, London W1G 0AN  
Tel: 020 7307 2474 Email: [venue@11cavendishsq.com](mailto:venue@11cavendishsq.com)

No.11 Cavendish Square is run by KEHF Limited, a wholly owned trading subsidiary of The King's Fund.  
Registered VAT number: 907 8743 91

[WWW.11CAVENDISHSQ.COM](http://WWW.11CAVENDISHSQ.COM)